

# Property

## Releasing Inmate Property:

- a) An inmate may release his/her property during the booking process or before going to population.
- b) After going to population an inmate may release his/her property, but this is an **ALL OR NONE** release.
- c) The only items the jail will not release are the clothes the inmate wore when booked in. Only the Facility Sergeant or an officer of equal or higher rank can make an exception to this.
- d) After going to population an inmate may only release his/her property on the following days and times,

<b>Days</b>
MONDAY – FRIDAY
<b>Times</b>
8:00 AM – 11:00 AM
1:00 PM – 5:00 PM

## TDC Property Releases

Inmates that are being transferred to another agency that does not allow them to take their property will be given an opportunity to fill out an inmate property release form.

- a) This form allows the inmate to designate a representative that will be responsible for picking up their belongings.
- b) The representative designated by the inmate is the **ONLY** person who will be authorized to pick up the property. The representative also must present a **VALID** photo ID at the time of property pick up.
- c) Any property left more than **30 days** after inmate release or transfer will become unclaimed property and will be disposed of in accordance with GCSO Policy.

## Contact:

For further information you may contact,  
Christie Collier  
Property Officer  
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